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**Business Administration – Business Management (520201717)**

**Associate in Applied Science**

**Program Coordinator:** Dave Magee **E-mail:** david.magee@kctcs.edu **Phone:** 859-246-6267

**Program Website:** <https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx>

**Student Name: Student ID:**

***Students need to be at KCTCS placement levels for all courses***

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| **First Semester** | **Credits** | **Term** | **Grade** | **Prereqs/Notes** |
| ENG 101 Writing I | 3 |  |  |  |
| MGT 101 Quality Management Principles | 3 |  |  |  |
| BAS 160 Introduction to Business (MGT160) | 3 |  |  |  |
|  Heritage/Humanities Course | 3 |  |  |  |
| CIT 105 Introduction to Computers **OR**OST 105 Introduction to Information Systems | 3 |  |  |  |
|     Science Course  | 3 |  |  |  |
| **Total Semester Credit Hours** | **18** |  |  |  |

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| **Second Semester** | **Credits** | **Term** | **Grade** | **Prereqs/Notes** |
| ENG 102 Writing II | 3 |  |  |  |
| MGT 283 Principles of Management (BAS283) | 3 |  |  |  |
| MKT 282 Principles of Marketing (BAS282) | 3 |  |  |  |
| BAS 267 Introduction to Business Law (MGT267) | 3 |  |  |  |
| COM 181 Basic Public Speaking **OR**COM 252 Intro. Interpersonal Comm. | 3 |  |  |  |
| **Total Semester Credit Hours** | **15** |  |  |  |

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| **Third Semester** | **Credits** | **Term** | **Grade** | **Prereqs/Notes** |
| ACC 201 Financial Accounting  | 3 |  |  |  |
| MGT 200 Small Business Management **OR**MGT 256 Operations Management | 3 |  |  |  |
| CIT 130 Productivity Software **OR**OST 240 Software Integration | 3 |  |  |  |
|  Program Approved Course | 3 |  |  |  |
|  College Algebra or Higher\* | 3 |  |  |  |
| **Total Semester Credit Hours** | **15** |  |  |  |

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| **Fourth Semester** | **Credits** | **Term** | **Grade** | **Prereqs/Notes** |
| ACC 202 Managerial Accounting   | 3 |  |  |  |
| MGT 274 Human Resource Management **OR**MGT 287 Supervisory Management | 3 |  |  |  |
| MGT 292 Strategic Management | 3 |  |  |  |
|     Program Approved Course | 3 |  |  |  |
| ECO 201 Principles of Microeconomics Or ECO202 | 3 |  |  |  |
| BAS 250 Business Employability Seminar | 1 |  |  |  |
| **Total Semester Credit Hours** | **16** |  |  |  |

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| **Total Credential Hours** | **64** |

***Note: 25% of Total Program Credit Hours must be earned at Bluegrass Community and Technical College.***

**Advisor Name: Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Name: Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Course Rotation Schedule** |
| MGT 256 | Offered Spring semester |
| MGT 258 | Offered Fall semester |
| MGT 274 | Offered Spring semester |
| MGT 287 | Offered Fall semester |

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| **Special Instructions:** |
| \*Math requirements can be satisfied by the following courses: MAT150, MA 123, MA162, MA113, or STA291. |

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| **Approved Electives** |
| BAS 120 | Personal Finance |
| MGT 200 | Small Business Management |
| MGT 240 | Business Ethics and Self-Management |
| MGT 256 | Operations Management |
| MGT 258 | Project Management |
| MGT 274 | Human Resource Management |
| MGT 287 | Supervisory Management |
| MGT 288 | Self-Management |
| MKT 155 | Personal Selling |
| MKT290 | Advertising and Promotion |
| MKT 291 | Retail Management |
| MKT 293 | Buying and Merchandising |
| MGT 299 | Selected Topics in Business Management: (Topic) |
| MKT 299 | Selected Topics in Marketing: (Topic) |
| IMD 275 | Workplace Management |
| COE 199 | Cooperative Education |
| ECO 202 | Principles of Macroeconomics |
| REA 100 | Real Estate Principles I |
| REA 120 | Real Estate Marketing |
| MA 123 | Elementary Calculus |
| STA 291 | Statistical Methods |
| PSY 110SOC 101 | General Psychology ORIntroduction to Sociology |
| ENG 203 | Business Writing |