Business Administration Systems – Business Management Track
Associate in Applied Science degree

EFFECTIVE FALL 2019

Program Coordinator: Lauren Campbell **E-mail: lauren.campbell@kctcs.edu** **Phone: 859-246-6264**

Program Website: https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx

Student Name: **Student ID:**

Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.

First Semester	Credit Hours	Term	Grade	Prerequisites	Notes
BAS 160 Introduction to Business	3				Same as MGT 160
CIT 105 Introduction to Computers OR OST 105 Introduction to Information Systems	3				
ENG 101 Writing I	3				
COM 181 Basic Public Speaking OR COM 252 Introduction to Interpersonal Communication	3				
Heritage or Humanities course	3				
Natural Sciences course	3				
Total Semester Credit Hours	**18**				

Second Semester	Cr. Hrs.	Term	Grade	Prerequisites	Notes
BAS 267 Introduction to Business Law	3				Same as MGT 267
MGT 283 Principles of Management	3			BAS 160	Same as BAS 283
MKT 282 Principles of Marketing	3			BAS 160	Same as BAS 282
MGT 210 Managing Quality	3				
ENG 102 Writing II	3				
Total Semester Credit Hours	**15**				

Third Semester	Cr. Hrs.	Term	Grade	Prerequisites	Notes
ACC 201 Financial Accounting	3				
MGT 200 Small Business Management OR MGT 256 Operations Management	3			BAS 160 MGT 282	Spring only
MAT 150 College Algebra or higher level Quantitative Reasoning course	3				
BAS 110 Worksheets in Business Applications OR CIT 130 Productivity Software OR OST 240 Software Integration	3			CIT 105 or OST 105	
Business Management Track Course	3				See list on back
Total Semester Credit Hours	**15**				

Fourth Semester	Cr. Hrs.	Term	Grade	Prerequisites	Notes
ACC 202 Managerial Accounting	3			ACC 201	
BAS 260 Professional Development and Protocol	2				
BAS 270 Business Employability Seminar	1			CIT 105 and sophomore standing	
MGT 274 Human Resource Management OR MGT 287 Supervisory Management	3				
MGT 292 Strategic Management	3				
ECO 201 Principles of Microeconomics OR ECO 202 Principles of Macroeconomics	3				
Total Semester Credit Hours	**15**				
Total Degree Credit Hours	**63**				

Graduation Requirements:

- ☐ **25% or more of Total Degree Credit Hours must be earned at BCTC**
- ☐ **Cumulative GPA must be 2.0 or higher**

Advisor Name _____ **Advisor Contact** _____

Additional Information
BAS Business Management Track is available completely online.

Business Management Track Courses (must be different from courses taken to fulfill other requirements)			
Course	**Cr. Hrs.**	**Prerequisites**	**Notes**
BAS 120 Personal Finance	3		
COE 199 Cooperative Education	1 – 3	Completion of at least 12 credit hours in AAS , minimum 2.0 GPA	
ECO 202 Principles of Macroeconomics	3		
ENG 203 Business Writing	3	ENG 101 and ENG 102	
IMD 275 Workplace Management	3		
MAT 170 Brief Calculus with Applications	3	MAT 150 or Math ACT 27 or above	Replaces MA 123
MGT 200 Small Business Management	3	BAS 160	
MGT 256 Operations Management	3	MGT 283	
MGT 258 Project Management	3	MGT 283	Fall only
MGT 274 Human Resource Management	3	MGT 283	Fall only
MGT 287 Supervisory Management	3	MGT 283	Spring only
MGT 299 Selected Topics in Business Management	1 – 3		
MKT 155 Personal Selling	3		Fall only
MKT 290 Advertising and Promotion	3	MKT 282	Spring only
MKT 291 Retail Management	3		Fall only
MKT 293 Buying and Merchandising	3	MKT 291	Spring only
MKT 299 Selected Topics in Marketing (Topic)	1 – 3		
REA 100 Real Estate Principles I	3		
REA 120 Real Estate Marketing	3		
PSY 110 General Psychology OR SOC 101 Introduction to Sociology	3		
STA 296 Statistical Methods and Motivations	3	MAT 170 or equivalent	Replaces STA 291