Computer and Information Technologies – Computer Support Technician Certificate

Program Coordinator: Robert Chirwa **E-mail: robert.chirwa@kctcs.edu** **Phone: 859-246-6298**

Program Website: https://bluegrass.kctcs.edu/education-training/program-finder/computer-information-technology.aspx

Student Name: **Student ID:**

Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.

First Semester	Cr. Hrs.	Term	Grade	Prerequisites	Notes
CIT 111 Computer Hardware and Software	4			CIT 105	
CIT 130 Productivity Software	3			CIT 105	
Total Semester Credit Hours	**7**				

Second Semester	Cr. Hrs.	Term	Grade	Prerequisites	Notes
CIT 232 Help Desk Operations	3			CIT 111	
CIT 234 Advanced Productivity Software	3			CIT 130	
CIT 236 Advanced Data Organization Software	3			CIT 130	
Total Semester Credit Hours	**9**				
Total Certificate Credit Hours	**16**				

Graduation Requirements:

☐ **25% or more of Total Certificate Credit Hours must be earned at BCTC**

☐ **Grade of C or higher in each course required for the certificate**

Advisor Name _____ **Advisor Contact** _____

Additional Information
CIT 111 has a prerequisite of CIT 105 and MAT 065. Students can demonstrate that they meet the prerequisite courses by demonstrating Digital Literacy by exam and appropriate math skills by a math placement test.

Embedded Credentials			
Credential	Title	Requirements	Total Cr. Hrs.
Certificate	A + Prep	CIT 111	4

Reviewed by: Melanie Williamson Review Date: 3-1-19