[Business Administration Systems – Business Management Track](https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx)

Associate in Applied Science

Coordinator: Virginia Fairchild ([virginia.fairchild@kctcs.edu](mailto:virginia.fairchild@kctcs.edu)) 859-246-6265

Student Name: Student ID:

*Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.*

Semester 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| BAS 160 Introduction to Business | 3 |  |  |  | Same as MGT 160 |
| CIT 105 Introduction to Computers OR  OST 105 Intro. to Information Systems | 3 |  |  |  |  |
| ENG 101 Writing I | 3 |  |  |  |  |
| COM 181 Basic Public Speaking OR  COM 252 Intro. to Interpersonal Comm. | 3 |  |  |  |  |
| Heritage or Humanities course | 3 |  |  |  |  |
| Natural Sciences course | 3 |  |  |  |  |
| Total Semester Credit Hours | 18 |  |  |  |  |

Semester 2

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| BAS 267 Introduction to Business Law | 3 |  |  |  | Same as MGT 267 |
| MGT 283 Principles of Management | 3 |  |  | BAS 160 | Same as BAS 283 |
| MKT 282 Principles of Marketing | 3 |  |  | BAS 160 | Same as BAS 282 |
| MGT 210 Managing Quality | 3 |  |  |  | Formerly MGT 101 |
| ENG 102 Writing II | 3 |  |  |  |  |
| Total Semester Credit Hours | 15 |  |  |  |  |

Semester 3

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| ACC 201 Financial Accounting | 3 |  |  |  |  |
| MGT 200 Small Business Management OR  MGT 256 Operations Management | 3 |  |  | BAS 160  MGT 283 | Spring only |
| MAT 150 College Algebra OR  higher-level Quantitative Reasoning course | 3 |  |  |  |  |
| BAS 110 Worksheets in Business Apps. OR  CIT 130 Productivity Software OR  OST 240 Software Integration | 3 |  |  | CIT 105 or OST 105 |  |
| Business Management Track Course | 3 |  |  |  | See list |
| Total Semester Credit Hours | 15 |  |  |  |  |

Semester 4

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| ACC 202 Managerial Accounting | 3 |  |  | ACC 201 |  |
| BAS 260 Prof. Development and Protocol | 2 |  |  |  |  |
| BAS 270 Business Employability Seminar | 1 |  |  | CIT 105 and sophomore standing | Formerly BAS 250 |
| MGT 274 Human Resource Management OR  MGT 287 Supervisory Management | 3 |  |  |  | Same as BAS 274 or BAS 287 |
| MGT 292 Strategic Management | 3 |  |  |  |  |
| ECO 201 Principles of Microeconomics OR  ECO 202 Principles of Macroeconomics | 3 |  |  |  |  |
| Total Semester Credit Hours | 15 |  |  |  |  |
| Total Degree Credit Hours | 63 |  |  |  |  |

**Graduation Requirements:**

* 25% or more of Total Degree Credit Hours must be earned at BCTC.
* Cumulative GPA must be 2.0 or higher.

Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional Information**

BAS Business Management Track is available completely online.

**Business Management Track Courses (must be different from courses taken to fulfill other requirements)**

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| --- | --- | --- | --- |
| Course | Cr. Hrs. | Prerequisites | Notes |
| BAS 120 Personal Finance | 3 |  |  |
| COE 199 Cooperative Education | 1 – 3 | Completion of at least 12 credit hours in AAS , minimum 2.0 GPA |  |
| ECO 202 Principles of Macroeconomics | 3 |  |  |
| ENG 203 Business Writing | 3 | ENG 101 and ENG 102 |  |
| IMD 275 Workplace Management | 3 |  |  |
| MAT 170 Brief Calculus with Applications | 3 | MAT 150 or Math ACT 27 or above | Replaces MA 123 |
| MGT 200 Small Business Management | 3 | BAS 160 |  |
| MGT 256 Operations Management | 3 | MGT 283 |  |
| MGT 258 Project Management | 3 | MGT 283 | Fall only |
| MGT 274 Human Resource Management | 3 | MGT 283 | Fall only |
| MGT 287 Supervisory Management | 3 | MGT 283 | Spring only |
| MGT 299 Selected Topics in Business Management | 1 – 3 |  |  |
| MKT 155 Personal Selling | 3 |  | Fall only |
| MKT 290 Advertising and Promotion | 3 | MKT 282 | Spring only |
| MKT 291 Retail Management | 3 |  | Fall only |
| MKT 293 Buying and Merchandising | 3 | MKT 291 | Spring only |
| MKT 299 Selected Topics in Marketing (Topic) | 1 – 3 |  |  |
| REA 100 Real Estate Principles I | 3 |  |  |
| REA 120 Real Estate Marketing | 3 |  |  |
| PSY 110 General Psychology OR  SOC 101 Introduction to Sociology | 3 |  |  |
| STA 296 Statistical Methods and Motivations | 3 | MAT 170 or equivalent | Replaces STA 291 |

*Reviewed by: Ty Sturdivant Effective Term: Fall 2021*

*Review Date: 04/10/2021*