[Business Administration Systems – Hospitality Management](https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx)

Certificate

Coordinator: Virginia Fairchild ([virginia.fairchild@kctcs.edu](mailto:virginia.fairchild@kctcs.edu)) 859-246-6265

Student Name: Student ID:

*Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.*

Semester 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| HOS 100 Introduction to Hospitality | 3 |  |  |  |  |
| CUL 100 Introduction to Culinary Arts | 2 |  |  |  |  |
| HOS 282 Tourism Marketing | 3 |  |  |  |  |
| Hospitality Management Technical Course | 3 |  |  |  |  |
| Hospitality Management Technical Course | 3 |  |  |  |  |
| Hospitality Management Technical Course | 3 |  |  |  |  |
| Total Semester Credit Hours | 17 |  |  |  |  |
| Total Certificate Credit Hours | 17 |  |  |  |  |

**Graduation Requirements:**

* 25% or more of Total Certificate Credit Hours must be earned at BCTC.
* Grade of C or higher in each course required for the certificate.

Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approved Hospitality Management Certificate Technical Courses**

|  |  |  |  |
| --- | --- | --- | --- |
| Course | Cr. Hrs. | Prerequisites | Notes |
| BAS 274 Human Resource Management | 3 | BAS 160 and BAS 283 | Fall only.  Same as BAS 274 |
| BAS 280 Business Internship | 1 – 4 |  |  |
| BAS 290 Management, Ethics and Society | 3 | BAS 283 |  |
| COE 199 Cooperative Education OR  BAS 280 Business Internship (Credits 1-4) | 1-3 |  |  |
| CUL 105 Applied Introduction to Culinary Arts | 2 |  |  |
| CUL 125 Sanitation and Safety | 3 |  |  |
| CUL 270 Human Relations Management | 3 |  |  |
| CUL 280 Cost and Control | 3 |  |  |
| HOS 160 Security for the Hospitality Industry | 3 |  |  |
| HOS 200 Cultural Heritage Tourism | 3 |  |  |
| HOS 210 Front Office Operations and Management | 3 |  |  |
| MGT 274 Small Business Management | 3 | BAS 160 (MGT 160) | Same as BAS 274 |
| Other BAS, CUL, or HOS courses approved by Program Coordinator | 3 – 9 |  |  |

*Reviewed by: Ty Sturdivant Effective Term: Fall 2021*

*Review Date: 04/10/2021*