[Business Administration Systems – Small Business Management](https://bluegrass.kctcs.edu/education-training/program-finder/business-administration.aspx)

Certificate

Coordinator: Virginia Fairchild ([virginia.fairchild@kctcs.edu](mailto:virginia.fairchild@kctcs.edu)) 859-246-6265

Student Name: Student ID:

*Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.*

Semester 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| BAS 160 Introduction to Business OR  BAS 170 Entrepreneurship | 3 |  |  |  | Same as MGT 160 |
| MGT 200 Small Business Management | 3 |  |  |  | Same as BAS 200 |
| BAS 212 Introduction to Financial Mgmt. OR  Second Quantitative Reasoning Course | 3 |  |  |  |  |
| MKT 282 Principles of Marketing | 3 |  |  |  | Same as BAS 282 |
| ACC 201 Financial Accounting OR  ACT 177 Entrepreneurial Accounting | 3 |  |  |  |  |
| BAS 287 Supervisory Management OR  BAS 288 Personal & Org. Leadership | 3 |  |  |  |  |
| Total Semester Credit Hours | 18 |  |  |  |  |
| Total Certificate Credit Hours | 18 |  |  |  |  |

**Graduation Requirements:**

* 25% or more of Total Certificate Credit Hours must be earned at BCTC.
* Grade of C or higher in each course required for the certificate.

Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional Information**

BAS Small Business Management certificate is available completely online.

*Reviewed by: Ty Sturdivant Effective Term: Fall 2021*

*Review Date: 04/9/2021*