[Medical Assisting – Electrocardiograph Technician](https://bluegrass.kctcs.edu/education-training/program-finder/medical-assisting.aspx)

Certificate

Coordinator: Ashley E. Jent (ashley.jent@kctcs.edu) 859-246-6668

Student Name: Student ID:

*Students must meet college readiness benchmarks as identified by the Council on Postsecondary Education or remedy the identified skill deficiencies.*

NOTE: This is a Selective Admissions program. All courses listed in First semester are prerequisites to the Second Semester MAI courses.

Semester 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| BIO 135 Basic Anatomy and Physiology with Laboratory | 4 |  |  |  | BIO 137 and BIO 139 can replace BIO 135 |
| AHS 115 Medical Terminology ORMIT 103 Medical Office Terminology ORCLA 131 Medical Term from Greek and Latin | 3 |  |  |  |  |
| MAI 140 Med Assisting Clinical Procedures I | 4 |  |  | Acceptance into program |  |
| Total Semester Credit Hours | 11 |  |  |  |  |

Semester 2

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Courses | Cr. Hrs. | Term | Grade | Prerequisites | Notes |
| MAI 240 Med Assist Clinical Procedures II | 4 |  |  | Acceptance into program |  |
| MAI 281 Medical Assisting Practicum | 1 |  |  | Consent of Coordinator |  |
| CPR 100 CPR for Healthcare Prof. | 1 |  |  |  |  |
| Total Semester Credit Hours | 6 |  |  |  |  |
| Total Certificate Credit Hours | 17 |  |  |  |  |

**Graduation Requirements:**

* 25% or more of Total Certificate Credit Hours must be earned at BCTC.
* Cumulative GPA must be 2.0 or higher.

Advisor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional Information**

* The Medical Assisting Program is selective admissions based off the number of applicants and community resources available for the students to complete their Practicum and or Externship.
* Students must meet with the Medical Assisting Program Coordinator, Ashley E. Jent, prior to enrollment.
* CPR certification for the healthcare provider must be obtained prior to enrolling in MAI 281. Credit for CPR 100 may be granted if proof of CPR certification for Health Care Professionals is provided to the Registrar’s Office.
* To sit for the Certified Medical Assistant exam offered through the American Association of Medical Assistants, you must hold a Diploma in Medical Assisting. Students are encouraged to work toward that credential and seek a professional certification.

*Reviewed by: Ashley E. Jent Effective Term: Spring 2022 Review Date: 9/15/2021*